

**At the ANNUAL MEETING of the LEISTON-cum-SIZEWELL TOWN
COUNCIL
Held in the COMMUNITY CENTRE, King Georges Avenue, Leiston, on
TUESDAY 3rd MAY 2016, at 7.30 p.m.**

PRESENT

**Councillor D. E. Bailey
Councillor D. Boast
Councillor A.M. Cooper
Councillor S.M. Geater
Councillor C. Ginger
Councillor P. Harle
Councillor L. Hill
Councillor T.E. Hodgson
Councillor W.M. Howard
Councillor J.N. Last
Councillor S. Levermore
Councillor D. Morsley
Councillor C. Nichols
Councillor M.J. Taylor**

1. **Election of Chairman.** It was proposed by Cllr Cooper and seconded by Cllr Morsley that Cllr Mrs Lesley Hill be appointed Chairman for 2016/2017. Cllr Ginger thanked Cllr Bailey on behalf of the members for being such an inclusive and democratic Chairman during his tenure and for the way he had been such a good civic representative of the town, he was sure that Cllr Mrs Hill would continue that ethos. There were no other nominations so Cllr Mrs Hill was duly elected, read and signed the Declaration of Acceptance of Office of Chairman and thanked members for their support and confidence. Cllr Hill also added her personal thanks to Cllr Bailey for the help and guidance he had given her during the year.
2. **Minutes.** It was proposed by Cllr Cooper, seconded by Cllr Hodgson and agreed that the minutes for the meeting of 5th April 2016 be signed as a true record.
3. **Apologies.** There were no apologies. Cllr Jackson was absent.
4. **Chairman's Report for 2015/2016 (Councillor Bailey).**

Cllr Bailey thanked everyone for their support during his tenure in office and commended the written report he had distributed which outlined the highlights of a busy year. This report is in the minutes book and available on request.
5. **Appointment of Vice-Chairman.** It was proposed by Cllr Ginger and seconded by Cllr Geater that Cllr Last be elected Vice Chairman for 2016/17. With no other nominations Cllr Last was duly elected.

6. Composition of Working Parties and Representation on Other Bodies.

Members gave their preferences as to which Committees, Working Parties or Organisations requiring a representative from the Council that they wished to be involved with for the coming year. The Clerk explained that the Chairman and Vice Chairman were ex-officio members of all committees but each committee would elect its own chairman at their first meeting. The completed list is attached to these minutes.

7. Signatories for Cheques. It was proposed by Cllr Bailey, seconded by Cllr Levermore, and agreed that, in addition to the Town Clerk, signatories for Town Council cheques should include any two of the following Councillors: - Cllr C.S. Ginger, Cllr T.E Hodgson, Cllr A.M. Cooper, Cllr W. H. Howard, Cllr Boast and Cllr Hill.

8. Loan of Artefacts. The Clerk reported that various artefacts, including a working model steam tractor in a glass case, a wooden model steam lorry, a Garrett bust on a plinth, a collection of Garrett hats and a trunk, were on loan at the Long Shop Steam Museum. He further reported that the School Bell from the former Church of England Elementary School in Waterloo Avenue was similarly on loan at the Primary School. It was proposed by Cllr Cooper, seconded by Cllr Harle and agreed that these loans should continue.

There being no more business the meeting closed at 7.45 p.m.

Chair

Dated
