



Leiston-cum-Sizewell Town Council

Helen Greengrass, Town Clerk

29 August 2023

Dear Sir/Madam

You are hereby summonsed to attend a Meeting of the **LEISTON-cum-SIZEWELL TOWN COUNCIL** to be held in the **LEISTON COMMUNITY CENTRE, King Georges Avenue, Leiston, on TUESDAY 05 September 2023 at 7.30pm**

Town Clerk

At 7.00pm – There will be a 15-minute period set aside for reports from our County and District Councillors (if in attendance) followed by a public session for members of the public to address or make representations to the Council. Please be seated by 7pm.

A G E N D A

1. Apologies
2. Leiston-cum-Sizewell Councillor Vacancies, Co-option – Chair
3. Declarations of Interest
4. Minutes of the Meeting held 01 August 2023
5. Chair's Communications
6. Assets Steering Groups
 - a) Community Centre and other Assets Steering Group – Note Date of Next Meeting 7 September 2023
 - b) Film Theatre Working Party – Note Date of Next Meeting to be confirmed
 - c) 'Live Well Centre' Update – Celia Leggett
 - d) 1-7 Ashfield Drive, Lease for Hayling's Allotments – Cllr Cooper
7. Parks and Recreation Working Groups
 - a) Parks and Recreation Grounds Steering Group Minutes of Meeting held 11th July 2023 – Chair
 - b) East Suffolk Services Contracts Meeting – Minutes of Meeting held 16th August 2023 – Town Clerk
8. Infrastructure Working Groups
 - a) Highways Working Group Minutes of Meeting held 18th July 2023 and Notes of Extraordinary Meeting held 29th August – Chair
 - b) Energy Projects Working Group Notes of Meeting held 15th August 2023 – Cllr Corbett
 - c) Energy Projects Working Group - Visit to Hinkley Point – Cllr Corbett
 - d) Energy Projects Working Group – Visit to Wild Aldhurst 5th September
 - e) Neighbourhood Plan Review Steering Group – Notes of Meeting held 22nd August 2023– Cllr Last
 - f) Traffic and Transport Working Group – to be convened.
9. Outside Bodies
 - a) Net Zero Leiston – Town Clerk
 - b) Leiston CLT – Cllr Boast
 - c) Aldeburgh, Leiston and Saxmundham Community Partnership Minutes of Meeting

27th July – Chair

- d) Library Steering Group Minutes of Meeting held 20th July 2023, 5.30pm – Cllr Dix
- e) Fairtrade Steering Group – Chair
- f) Joint Meeting with East Suffolk Council – Note Date of Meeting 12th September 7pm

10. Civic Matters/Events

- a) Men's Tour of Britain 2023 (3rd September-10th September) Stage 5 Suffolk September 7th – Cllr Corbett
- b) Remembrance 2023 – Chair
- c) Leiston Events Group Christmas Event 2023 – Cllr Dix
- d) D-Day 80, 6th June 2024 – Chair
- e) Appointment to Communities and Outside Bodies
 - Approve new Councillors on to Committees – Town Clerk
 - Suffolk Disability Service - Chair
 - Net Zero Leiston – Chair
 - Leiston Place Based Board – Note Date of Meeting 18th September - Chair
- f) Annual Calander of Events – Town Clerk
- g) Archive Material deposited with Suffolk Archives – Town Clerk

11. Finance

- a) Finance Committee – Minutes of Meeting 17 August 2023 - Cllr Levermore
- b) Note Date of Next Meeting 28 September 2023, 4.30pm
- c) Accounts paid August 2023 (accounts sheet will be emailed) – Acting RFO
- d) Investment Strategy Report – Cllr Levermore

12. Policies and Procedures – Nothing to report.

- a) Investment Strategy – Town Clerk

13. Planning Matters (Plans are available for viewing online at East Suffolk Council) (CTRL+left click on links below if left click alone does not work)

DC/23/3190/TPO

[1no. Holly \(T1 on plan\) - Reduce by 4 metres in height from existing highest point](#)
[1no. Plum \(T2 on plan\) - Fell - 3 Daneway Gardens Goldings Lane](#)
[Leiston Suffolk IP16 4XA](#)

DC/23/3130/TPO

[1no. Lime \(1 on plan\) - Fell](#)
[1no. Oak \(2 on plan\) - Remove 3 lower branches as indicated on picture in document 2](#)
[1no. Maple \(3 on plan\) - Reduce crown by 4 metres height and 2-3 metres in width to shape and balance](#)
[1no. Cherry \(4 on plan\) - Fell](#)
[1no. Cherry \(5 on plan\) - Remove unbalanced limb as indicated on picture in document 2 and crown reduce by 3 metres](#)
[1no. Scots Pine \(6 on plan\) - Fell - 30A Aldeburgh Road Leiston Suffolk IP16 4ED](#)



Leiston-cum-Sizewell Town Council

Helen Greengrass, Town Clerk

DC/23/3056/DRC

[Discharge of Condition Nos. 5 and 16 of DC/21/1166/FUL - Construction of 10no. dwellings with associated access, infrastructure, garden sheds and landscaping, and demolition of garages - Construction Method Statement & Construction Surface Water Management Plan - Land Off South Close Leiston Suffolk](#)

DC/23/3252/FUI

[Single storey pitched roof extension to side of dwelling Site address: 70 Abbey Road, Leiston, Suffolk, IP16 4RE,](#)

DC/23/1579/FUL

[Planning permission for the conversion of a Stadia pitch to a 3G Artificial Grass Pitch. Leiston Town Athletics Association Victory Road Leiston Suffolk IP16 4DQ](#)

14. County Matters
15. District Matters
16. Correspondence and Grant Applications
17. Questions to Chair
18. Personnel in Camera – Cllr Cooper