05 March 2024

Dear Sir/Madam

**You are hereby summonsed to attend** a Meeting of the **LEISTON-cum-SIZEWELL TOWN COUNCIL** to be held in the **LEISTON COMMUNITY CENTRE, King Georges Avenue, Leiston,** on **TUESDAY 12 March 2024 at 7.30pm**

Town Clerk

**At 6.45pm – At the beginning of the meeting there will be a short presentation from Tim Newton, Site Security Manager, SZC and Spencer Bowdler, Site Operations Manager, SZC on the SZC Workers Code of Conduct, followed by reports from our County and District Councillors (if in attendance), and a public session for members of the public to address or make representations to the Council.**

**Please be seated by 6.45pm.**

# **A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of the Meeting held 13 February 2024
4. Chair’s Communications
5. Assets Steering Groups
   1. Community Centre and other Assets Steering Group – Notes of Meeting held 7 March 2024 – Deputy Town Clerk
   2. Live Well Hub Update – Notes of Meeting held 19 Feb 2024 - Town Clerk
6. Parks and Recreation Working Groups
   1. Parks and Recreation Grounds Steering Group – Note Date of Next Meeting 23 April 2024, 3pm, Waterloo Centre
   2. Leiston Makes Space for Wildlife (LMSFW) – Wild East Project – Cllr Corbett

1. Infrastructure Working Groups
   1. Highways Working Group – Note Date of Next Meeting 19 March 2024, 3pm at Waterloo Centre
   2. Energy Projects Working Group – Note Date of Next Meeting to be arranged – Cllr Corbett
   3. Leiston Working Group (Traffic and Transport) – Notes of Meeting with Steve Merry, NSIPS Highways Manager, 16 Feb 2024 – Cllr Levermore
   4. Neighbourhood Plan Review Steering Group – Feedback from Neighbourhood Plan Review Event held 27 February 2024 – Cllr Last

Note Date of Next Meeting 26 March 2024, 4.30pm, TEAMS

1. Outside Bodies
   1. Leiston CLT – Cllr Boast
   2. Friends of Leiston Film Club – Cllr Morsley
   3. Leiston Place Board – notes of meeting held 15February 2024 – Town Clerk
   4. Fairtrade – Cllr Dix
   5. Barclays Bank – Waterloo Centre Proposal – Town Clerk
   6. Aldeburgh, Leiston, Saxmundham, and Villages Community Partnership – 20 Feb 2024 – Chair
   7. Anti-Social Behaviour Meeting – Feedback of Meeting 5March 2024 - Chair
2. Civic Matters/Events
   1. DDay 80 Update – Chair
   2. Leiston-cum-Sizewell Town Council 50 Civic Event – Cllr Cooper
   3. Extension of Public Forum – Cllr Cooper
   4. Leiston-cum-Sizewell Town Council – Role of the Mayor – Cllr Cooper
   5. Annual ‘Phil Harle’ Litter Pick – Cllr Last
3. Finance
   1. Finance Committee – Note Date of Next Meeting – 4 April 2024, 3pm, Council Offices
   2. Accounts paid February 2024 (accounts sheet will be emailed) – RFO/Town Clerk
   3. Year End 2023-2024 – Note of Rialtas Year End booked 19April 2024
4. Policies and Procedures
   1. Health and Safety – Deputy Town Clerk
   2. Biodiversity Statement (Draft) – Town Clerk

12. Planning Matters (Plans are available for viewing online at East Suffolk Council)

(CTRL+ left click on links below if left click alone does not work)

1. King Georges Avenue Former Caravan Park Site– Cllr Cooper
2. Planning Applications – Cllr Cooper

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| **DC/24/0333/VOC** | [Variation of Conditions 1, 16, 18, 20, 32, 33, 37, 38, 39, 41, 42 and 44 of DC/20/5181/OUT - Condition 1 (Requirement for submission of reserved matters) Condition 16 (Highways and Drainage) Condition 18 (Highways) Condition 20 (Refuse and Recycling) Condition 32 (Trees) Condition 33 (Construction Method Statement) Condition 37 (Ecology - Lighting Strategy) Condition 38 (Ecology - Reptile Mitigation) Condition 39 (Construction Environmental Management Plan) Condition 41 (Landscape Environmental Management Plan) Condition 42 (Ecological Enhancement Strategy) Condition 44 (Timing of Residential Occupation) Conditions(s) Removal: Please see accompanying Planning Statement - Land East Of Abbey Road Leiston Suffolk](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S82Z32QXHVI00) |
| **DC/24/0399/FUL** | Single storey flat roofed extension to rear of dwelling. - 84 Waterloo Avenue Leiston Suffolk IP16 4HN |
| **DC/24/0521/FUL** | [Single storey flat roof extension to rear of property - 108 Waterloo Avenue Leiston Suffolk IP16 4HN](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S8R1T7QXI4R00) |
| **DC/24/0523/FUL** | [Removal of existing spiral stair to west elevation of Community Hub and replacement with infill brickwork and new window, widening of existing East elevation opening and installation of new door with new flush access to provide an exit for all, replacement of the two large timber gable windows to The Long Shop with galvanised steel framed windows. - The Long Shop Museum Main Street Leiston Suffolk IP16 4ES](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S8R4LVQXI4W00) |
| **DC/24/0524/LBC** | [Listed Building Consent - Removal of existing spiral stair to west elevation of Community Hub and replacement with infill brickwork and new window, widening of existing East elevation opening and installation of new door with new flush access to provide an exit for all, replacement of the two large timber gable windows to The Long Shop with galvanised steel framed windows. - The Long Shop Museum Main Street Leiston Suffolk IP16 4ES](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S8R4LWQXI4X00) |
| **DC/24/0363/DRR42** | [Discharge of Requirement 2 (Code of Construction Practice - Noise Monitoring and Management Plan for the Main Development Site) of the Sizewell C Development Consent Order - Proposed Sizewell C Sizewell Power Station Road Sizewell Leiston Suffolk](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S867Z6QX06O00) |

13. County Matters

14. District Matters

15. Correspondence and Grant Applications

16. Questions to Chair