06 February 2024

Dear Sir/Madam

**You are hereby summonsed to attend** a Meeting of the **LEISTON-cum-SIZEWELL TOWN COUNCIL** to be held in the **LEISTON COMMUNITY CENTRE, King Georges Avenue, Leiston,** on **TUESDAY 13 February 2024 at 7.30pm**

Town Clerk

**At 6.45pm – At the beginning of the meeting there will be reports from SZC, and a short presentation from Leiston Community Land TrustTrustees Russ Rainger and Simon Merritt, followed by reports from our County and District Councillors (if in attendance), and a public session for members of the public to address or make representations to the Council.**

**Please be seated by 6.45pm.**

# **A G E N D A**

1. Apologies
2. Declarations of Interest
3. Minutes of the Meeting held 09 January 2023
4. Chair’s Communications
5. Assets Steering Groups
   1. Community Centre and other Assets Steering Group – Note Date of Next Meeting 7 March 2024, 6.30pm, Waterloo Centre
   2. Film Theatre Working Group – Notes of Meeting held 25 January 2024
   3. Waterloo Centre Update – Town Clerk
   4. 'Live Well Hub’ Update – Town Clerk
6. Parks and Recreation Working Groups
   1. Parks and Recreation Grounds Steering Group – Notes of Meeting held 23January 2024
   2. East Suffolk Services Contracts Meeting – Note Date of Next Meeting 14 February 2024, 2pm, TEAMS
7. Infrastructure Working Groups
   1. Highways Working Group – Note Date of Next Meeting 19 March 2024, 3pm at Waterloo Centre
   2. Energy Projects Working Group Notes of Meeting held 6 February 2024
   3. Feedback from SZC Main Site Forum held 16 January 2024 – Cllr Corbett
   4. Appointment of LTC Representative to the SZC Forum, Tuesday 9 April 2024 - Chair
   5. Traffic and Transport Update - Cllr Levermore
   6. Neighbourhood Plan Review Steering Group – Notes Meeting held 23 January 2024 and Community Engagement Event 27 February 2024, 5pm-7pm, Leiston Community Centre
8. Outside Bodies
   1. Leiston CLT – Cllr Boast
   2. Leiston Place Board – Working Group held 18 January 2024 – Town Clerk
   3. Library Steering Group Notes of Meeting held 18 January 2024 – Cllr Dix
   4. Fairtrade – Cllr Dix
   5. Barclays Bank - Chair
9. Civic Matters/Events
   1. DDay 80 Update - Chair
10. Finance
    1. Finance Committee – Note Date of Next Meeting – 4 April 2024, 3pm, Council Offices
    2. Accounts paid January 2024 (accounts sheet will be emailed) – RFO
    3. Quarter 3 Report - RFO
11. Policies and Procedures
    1. Code of Conduct and Quick Guide to Interests – Town Clerk

12. Planning Matters (Plans are available for viewing online at East Suffolk Council)

(CTRL+left click on links below if left click alone does not work)

1. Planning Applications – Cllr Cooper

|  |  |
| --- | --- |
| **DC/23/4460/FUL** | Change of use from C3 (residential dwelling house) to a C2 (residential children's home for 3 children) We currently operate two children's homes in Suffolk and are hoping to open a third home in order to respond to a local need for residential children's home places. This will also create job opportunities locally and provide a positive environment for children and young people in which they can develop and thrive growing up in the Suffolk countryside. | **6 Woodlands Leiston Suffolk IP16 4BT** |

|  |  |
| --- | --- |
| **DC/24/0007/FUL** | [Unit to be used as car MOT centre and mechanics. Change of use class from existing B2 to Sui Generis. - Masterlord Industrial Estate Station Road Leiston Suffolk IP16 4JD](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S6N1NEQXHDX00) |
|  |  |
| **DC/24/0234/ADN** | [Non Illuminated Advertisement Consent - 2 x Entrance Post and Panel signs for "Wild Aldhurst" on posts either side of car park access - Wild Aldhurst Abbey Road Leiston Suffolk IP16 4TA](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=S7PQ5BQX06O00) |
|  |  |
| **DC/23/2673/CON** | **Discharge of Condition** |
|  | [Consultation - Marine Management Organisation (MMO) Consultation - Sizewell C - Discharge of Condition 14 of the Deemed Marine Licence - Coastal Processes Monitoring and Mitigation Plan (CPMMP) - Sizewell C And Associated Development Sites](https://publicaccess.eastsuffolk.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=RXDPCOQX06O00) |
|  |  |
| **SCC/0006/24/DoR/EA1 & SCC/0007/24/DoR/EA2** | See letter - no expectation to comment |

13. County Matters

14. District Matters

15. Correspondence and Grant Applications

16. Questions to Chair